Erasmus STUDY mobilities for students (out-going) at Berlin International University of Applied Sciences (SMS)

1. General Information
For more than 25 years, the European Union has funded student (and staff) mobility. Since 1987, more than 3 Million students have participated in student exchange programs funded by the European Commission.

The exchange opportunities are based on specific cooperation agreements between Berlin International (BI) and the respective partner institutions [see the current list of BI’s partner institutions on our homepage: https://www.berlin-international.de/en/international/erasmus/].

2. Advantages of participation
Through your participation in student mobility exchanges, you will be able to

- extend your academic and private networks
- increase your subject knowledge
- internationalize your study experience by experiencing different teaching styles and academic traditions
- increase your intercultural competences
- increase your language competences in English and/or other languages
- add international experience to your CV
- improve your international career opportunities
- strengthen our institutional relationships
- visit our partner institutions
- inform the students and teachers on the benefits of BAU International Berlin during your stay at the host university
- inform your students and teachers on the benefits of the host university upon your return to your BAU International Berlin
- In addition, you will receive financial support for the mobility abroad – financed by the European Commission.

3. Application procedure
3.1 General information
Mobility grants for students are provided as a contribution towards subsistence by partial scholarship [differentiated by three country groups, ranging form 150 to 500 € per month].

You will not be charged any tuition fees at your host university. You will stay enrolled at Berlin International during your stay abroad, thus the payment of your tuition fees at the home university is continued.

You will receive further details concerning the grant and the payments after you have been nominated and selected for ERASMUS+.

All fully registered students – regardless of their nationality – are eligible to apply. A study mobility abroad may be commenced no earlier than the 3rd semester (thus application in the 2nd semester). The ideal time to go abroad for a study period are your 3rd and 4th semester.
All students participating in mobilities are expected to share their experiences with the university members formally (final report) and informally (presentations, consultations etc.).

3.2 Steps of your application

1. **Nomination**: You first need to be nominated by your home university. In order to be nominated you need to fill out our internal application form. You can download the form from our homepage. Please hand in the application form (as well as the additional documents required: transcript, CV, motivational statement) via mail to incoming@berlin-international.de.

For Fall semester, the internal application deadline is **February 15**.

For Spring semester, the internal application deadline is **July 15**.

2. **Decision**: The internal nomination will be decided by a selection committee. You will be notified of the result two weeks after the application deadline.

The **selection criteria** are based on your prior academic achievements, your engagements at Berlin International, your motivational statements, your language skills (of the teaching language and/or the local language) and, of course, the availability of openings and funding.

3. **Application** at host university: After you have been nominated by your home university, you can apply at the selected host university. Please check for the individual application deadlines at the respective university.

4. **Decision**: If you are accepted by your host university, the next steps follow:

5. **Learning Agreement**: You need to sign a “Learning Agreement” between three parties: you, the host institution and the home institution. A form can be downloaded from our homepage. The form needs to be signed by all three parties involved.

6. **Online Language Test**: In order to participate in Erasmus exchanges, you need to take an online-language test twice: 2-3 months before your departure and upon your return. The test can be done in the local language or the teaching language. The link to take part in the test will be forwarded to you by the Erasmus coordinator.

7. **Grant Agreement**: The last step before your departure is the “Grant Agreement” which needs to signed between two parties: you and your home university [BAU International Berlin]. A necessary prerequisite for the Grant Agreement is the signed Learning Agreement mentioned above.

If you are interested in applying or if you want any further information on either our partner institutions or the application process, please feel free to contact our Erasmus coordinator, Karin Schmidt [erasmus@berlin-international.de].